

1:00 p.m. to 2:30 p.m. – Zoom Meeting

<https://zoom.us/j/97748810496>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

Attendance: Rachel Trice, Jen Seward-Miller, Mari Lindimore, Kim Sanchez, Pat Mills, Jessica Lopez, Angela Perea, Michele Moore, Mike Miles, Zach Craddock

- 1:00 – 1:05 Welcome-call to order at 1:06
- Approval of agenda
 - Motion by Trice, 2nd by Lindimore, all approved
 - Approval of December 17 minutes
 - Motion by Trice, 2nd by Sanchez, all approved
- 1:05 – 1:25 Updates
- NWEA results
 - Mr. Miles presented MOY data for all schools. Current data shows that all TFS schools are on track to achieve 1.5 years of growth this academic year.
 - Vaccinations
 - Mr. Miles provided an overview of current vaccination updates and estimated timeline for teachers to be able to receive the vaccine and locations. Jessica Lopez is working with multiple providers in the area to put our teachers at the top of the list. Current plans are to require all staff members to receive the vaccination prior to August, allowing for medical and religious exemptions. This language will be a part of their 21-22 employment contracts.
 - Facilities
 - Jessica Lopez updated the board on current facility projects underway and future renovations/construction that are under consideration to include: Roofing at C3 is complete, Outdoor play area is delayed one week at C3, West Campus renovations/HVAC is complete.
 - Ector County Application
 - Michele Moore discussed current information on the application to Ector County ISD and provided information on

the timeline/next steps regarding an additional campus next year. TFS will present to the Ector County ISD board on Feb. 9.

- 1:25 – 1:40 Discussion and possible approval of FY21 Amended Budget-Mrs. Perea briefed the board on the amended budget and required board signatures to certify the budget with our authorizers. Brief discussion occurred on any amendments that the Finance Committee reviewed and approved. Mrs. Seward-Miller ran through specific items included in the amended budget. Most additional needs were in staffing and technology. Motion to approve the amended budget (and using beginning balance funds) as presented by Mills, 2nd by Seward-Miller, all approved.
- 1:40 – 2:00 Evaluation rating and compensation briefing-Mr. Miles updated the board on a revised compensation plan that might go into effect during the 22-23 school year. The board will be provided a thorough briefing at a future meeting.
- 2:00 – 2:15 Proposed Amendment to Bylaws (Board meetings)-Mr. Miles briefly reviewed amended bylaw requested by CSI. This new bylaw allows board members to meet virtually for board members. The second part refers to public comment and the need for the public to submit requests 48 hours prior to the board meeting. Motion to approve by Trice, 2nd by Sanchez, all approved.
- 2:15 – 2:20 CEO's automatic renewal clause-Mr. Miles reminded the board of their duty to notify the CEO of contract renewal and the automatic renewal clause as stated in his contract.
- Executive session-Motion by Trice, 2nd by Lindimore, all approved, entered at 2:42
- To discuss personnel matters related to succession planning
 - Board recruitment
 - Exited at 2:57
- 2:30 Adjourned at 2:58

9:30 – 9:35 am In attendance were Mike Miles, Rachel Ngola-Trice, Michele Moore, Zach Craddock, Angela Perea, Mary Lindimore, Patrick Mills, Kimberly Cawthorn, Jessica Lopez and Jennifer Sward-Miller.

The purpose of the ad hoc TFS board meeting was to approve changes to the FY 21 budget.

9:35 – 9:45 After a discussion, there was a motion to approve the following changes to the FY21 Amended Budgets:

- Coperni 2 – decrease the beginning balance by \$431,514 and increase the Transfer To/From Other Sources by \$431,514; there is no change to the fund balance,
- Coperni 3 – decrease the beginning balance by \$737,581 and increase the Transfer To/From Other Sources by \$737,581; there is no change to the fund balance, and
- AAL – increase the beginning balance by \$1,191,230 and decrease the Transfer To/From Other Sources by \$1,191,230; there is no change to the fund balance.

All members voted to approve the changes to the FY21 amended budgets.

9:45 Adjourn

1:00 p.m. to 2:30 p.m. – Zoom Meeting

<https://zoom.us/j/98611507693>

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Attendance: Jenn Seward Miller, Rachel Trice, Kim Sanchez, Mary Lindimore, Michele Moore, Angela Perea, Jessica Lopez, Mike Miles, Zach Craddock

- 1:00 – 1:05 Welcome-called to order at 1:04
- Approval of agenda
 - Agenda amended to take out January 29 minutes
 - Motion by Trice, 2nd by Lindimore, all approved
 - Approval of Jan 21
 - Motion by Trice, 2nd by Lindimore, all approved
- 1:05 – 1:15 Selection of Board officers (President, Vice President, Treasurer/Secretary)-Mrs. Jenn Seward Miller selected as President, Kim Sanchez selected to remain as Vice President, Patrick Mills selected to remain as Treasurer/Secretary
- 1:15 – 1:35 Discussion of CSI accreditation contracts
- Accreditation contracts
 - Mr. Miles briefed the board on updated and renewed accreditation contracts that align with CSI's metrics for approval. Both C2 and C3 received updated contracts, they have been signed, and sent to CSI. Each school's ranking was reduced due to the failure to meet Tabor regulations last year.
 - C2's enrollment goals and financial future
 - Updated the board on current registration and enrollment rates at Coperni 2. Discussion also took place on long term enrollment numbers needed in order to be self-sufficient. That number is estimated to be 320 at this current time. Current goal for enrollment is 275 for the 21-22 school year. Staffing contingency plans are in place with metrics and deadlines throughout the Spring student recruitment season. Financial

contingency plans are also being developed and discussed for presentation to the board

- 1:35 – 1:45 Review of fall climate surveys-Zach Craddock reviewed the Winter Climate surveys for all four campuses. Specific attention was given to AAL and the coaching that is currently in place. All schools will administer the survey again in May of 2021
- 1:45 – 1:55 Finance committee update-Mrs. Miller gave the board an update on the Committee’s work and will provide the board with a financial update in the March meeting that will summarize finances from January and February
- 1:55 – 2:10 Review of compensation plan tied to evaluation ratings-Mr. Miles provided the board with the recommended compensation plan for TFS-Colorado and the changes this would bring. Recommended plan aligns with TFS long term vision and core beliefs
- 2:10 – 2:30 Updates
- Sam Houston achievement
 - Mr. Miles reviewed NWEA MAP data for Sam Houston. This achievement data is from the middle of the year assessment. Current progress shows that Sam Houston is on track to gain well over one year’s growth
 - Ector County application
 - Michele Moore gave the board an update on the Ector ISD 1882 application. She anticipates entering into negotiations for a contract with Ector College Prep Success Academy next week
 - Org chart
 - Mr. Miles provided the board with an update organization chart that shows additional hires that will occur after July 1, 2021
 - School Accountability Committees
 - Zach Craddock reported to the board that all Colorado schools will have SACs in place for the 21-22 school year
 - Vaccinations
 - Jessica Lopez briefed the board on current vaccination efforts and providers serving our schools across the Network. Vaccinations are not required this year but will be as part of their contract for the 21-22 school year. Religious and medical exemptions will be provided in requirements with the law. Mr. Miles will continue to consult with legal council on specific language of the regulation
 - Fifth Quarter
 - Staff has been briefed on Fifth Quarter progress. Logistics and work are currently underway on staffing, registrations, and instructional design. Fifth Quarter will be held at AAL,

Coperni 3, Sam Houston, and possibly Ector Middle if
approved by Ector County ISD

2:30

Adjourn-meeting adjourned at 3:05

1:00 p.m. to 2:30 p.m. – Zoom Meeting

<https://zoom.us/j/97295149400>

- 1:00 – 1:05 Welcome
- Motion to Approve the agenda, all voted to approve.
 - Motion to Approve the Jan 29 Ad Hoc and Feb 18 meeting minutes, all voted to approve.
- 1:05 – 1:15 Zach Craddock provide an update on instruction, and student reviews and overall student progress.
- 1:15 – 1:45 Michele Moore provided a presentation on Dyad Concept. The Brief should be filed with the meeting minutes.
- 1:45 – 1:50 Jennifer Sward Miller provided a Finance Committee update.
- 1:45 – 2:15 Updates
- CCSI review of Coperni 3 provided by Mr. Craddock
 - Ector County application provided by Mr. Miles
 - Vaccinations provided by Mrs. Lopez
 - Fifth Quarter provided by Mr. Miles
 - Enrollment provided by Mr. Craddock and Mr. Miles.
 - Facilities provided by Mr. Miles and Mrs. Lopez
 - Mr. Miles commented that the vision is coming to fruition. The data are validating that the TFS model works.
- 2:15 Adjourn

1:00 p.m. to 2:30 p.m. – Zoom Meeting

Board Minutes		
Agenda Item	Time Use Tracker	Actual Time
I. 1:00 PM: Call to Order, TFS Board President, Jennifer Sward-Miller In attendance: Mr. Mike Miles, Ms. Michele Moore, Mr. Zack Craddock, Mrs. Jessica Lopez, Mrs Ngola-Trice, Dr. Patrick Mills, Ms. Angela Parea, and Mrs. Kimberly Cawthorn.	Other	1 min.
II. Consent Agenda a. Approval of agenda, Motion to approve, all voted to approve b. Approval of minutes for 18 March 2021, Motion to approve, all voted to Approve.	Systems and Processes	2 min.
III. 1:05: AAL's Academic Progress Ms. Courtney Black provided a progress report.	Student Outcomes	5 min.
IV. 1:10: Teacher Evaluation Review Mr. Miles provided the review.	Operations: Instruction and achievement	20 min.
V. 1:30: Network Action Plan Mr. Miles reviewed the TFS Action Plan	Operations: Key action and goals	20 min.
VI. 1:50: Central Office Reorg The Reorg was covered by Mr. Miles.	Management and operations	10 min.
VII. 1:55: Ector College Prep opening Update provided by Mr. Craddock	Management and operations	5 min.
VIII. 2:00 Updates a. Vaccinations – Mrs. Lopez b. Enrollment – Mrs. Lopez c. Assessments – Mr. Miles, CMAS and NWEA upcoming. d. Fifth Quarter – Mr. Miles e. Board elections – Recommend reps from AAL and C3 if possible.	Management and operations	5 min.
IX. 2:06: Adjourn	Other	1 min.

TFS Board Meeting Minutes 20 May 2021

Board Minutes		
Agenda Item	Time Use Tracker	Actual Time
I. 1:00 pm: Call to Order, TFS Board President, Jennifer Sward-Miller. In attendance: Mr. Mike Miles, Ms. Michele Moore, Mr. Zack Craddock, Mrs. Jessica Lopez, Mrs Ngola-Trice, Dr. Patrick Mills, Ms. Angela Parea, and Mrs. Kimberly Cawthorn.	Other	1 min.
II. 1:00 pm: Consent Agenda a. Approval of agenda b. Approval of minutes for 15 April 2021	Systems and Processes	1 min.
III. 1:03 pm: Reviewed C3's academic progress.	Student Outcomes	13 min.
IV. 1:16 pm: Fifth Quarter Update Zach Craddock: There was an in-depth discussion regarding student promotion, growth requirements and attendance.	Operations: Instruction and achievement	10 min.
V. 1:25 pm: Review and Approval of Budgets for FY 2022 Update by Mr. Miles and Ms. Parea. There was a good discussion regarding funding of future Diad Coordinators. There was a detailed discussion about the TFS central office and the differences between other Networks and CMO central office staffs. Motion to approve the adoption of the 2022 budget as proposed. All voted in favor.	Budget and finances	45 min.
VI. 2:10 pm: Approval of TFS auditor engagement letter. Motion to approve engaging the newly selected auditor. All voted to approve.	Budget and Finances	10 min.
VII. 2:20 pm: Motion to approve of temporary time and attendance policy. All voted to approve.	Management and operations	5 min.
VIII. 2:25 pm: Ector College Prep opening, Zach Craddock. The focus is on staffing the 25 vacancies. Mr. Craddock is confident Ector will	Management and operations	2 min.

be fully staffed prior to the start of the school year.		
IX. 2:29 pm: Updates a. Vaccinations b. Enrollment c. Board and Council Retreat, scheduled for Saturday, 5 June. d. Board elections	Management and operations	10 in.
X. 2:45 pm: Adjourn	Other	1 min.

The TFS Board and Council met on June 5, 2021 at 1:00 p.m. at the Academy of Advanced Learning. Members present:

- Board members: Jennifer Sward-Miller, Rachel Ngola Trice, Kimberly Sanchez, Mary Lindimore
- Council members: Dale Chu, Tammy Clementi
- Admin. members: Mike Miles, Michele Moore, Angela Perea, Jessica Lopez

A quorum of the Board was thus present. The Council did not have a quorum and no Council action was taken.

Board and Council Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order – <i>By President Sward-Miller at 1:45 p.m. after the group conducted informal introductions.</i>	Other	1 min.
II. Consent Agenda <ul style="list-style-type: none"> a. Approval of agenda – <i>motion to approve by Director Lindimore, seconded by Director Sanchez; approved unanimously</i> b. Approval of minutes for 20 May 2021 – <i>motion to approve by Director Trice, seconded by Director Sanchez; approved unanimously</i> 	Systems and Processes	1 min.
III. Welcome and introductions	Other	15 min.
IV. TFS NWEA data – <i>CEO Miles reviewed achievement data with the Board and Council members present</i>	Student Outcomes	10 min.
V. TFS Action Plan completion – <i>skipped due to lack of time</i>	Operations: Instruction and achievement	10 min.
VI. Update on Network activities and operations – <i>postponed due to lack of time</i>	Management and operations	20 min.
VII. The TFS concept and strategic plan – <i>Miles review the TFS concept and proposed strategic plan. The Board and Council discussed the proposal. Director Lindimore moved to approve the new strategic plan, Director Trice seconded</i>	Vision and Strategy	50 min.

the motion; the Board approved unanimously. The Council will entertain the proposed strategic plan and another meeting.		
VIII. The TFS Bylaws – Board and Council a. Approve revised Bylaws – Miles reviewed the revised Bylaws with the Board members present. The Board discussed the proposed revisions. Director Lindimore moved to accept the revisions to the TFS Bylaws, President Sward-Miller seconded; the motion passed unanimously.	Governance	20 min.
IX. Updates – postponed to next meeting. a. Vaccinations b. Organization chart c. Enrollment d. Facilities e. Personnel	Management and operations	15 min.
X. Adjourn – President Sward-Miller moved to adjourn, Director Trice seconded. Passed unanimously. The meeting was adjourned at 4:20 p.m.	Other	1 min.

Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order – President Sward-Miller called the meeting to order at 4:20 p.m.	Other	1 min.
II. Approval of revised Temporary Policy for Time and Attendance – CEO Miles explained the revision to the Temporary Policy for Time and Attendance. Director Trice moved to approve, Director Lindimore seconded. The motion passed unanimously.	Management and Operations	5 min.
III. Approval of Intent to renew Coperni 3 Charter Contract – CEO Miles explained the Intent to renew Coperni 3’s Charter Contract. Director Trice moved to approve, Director Lindimore seconded. The motion passed unanimously.	Management and Operations	2 min.
IV. Executive session to review CEO’s contract and performance – The Board moved into executive session at 4:25 p.m. The Board returned out of executive session at 5:00 p.m.	Leadership	30 min.
V. Approval of CEO’s contract – the Board approved the CEO’s contract and increase in salary. The Board also approved the performance pay for the 2020-2021 school year.	Governance	2 min.
VI. Adjourn – the Board adjourned by 5:15 p.m.	Other	1 min.

1:00 p.m. to 2:00 p.m. – In-person at the Academy (431 Sable Blvd., Aurora)

If joining by Zoom: <https://zoom.us/j/93012902128>

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Attendance: Jen Sward-Miller, Rachel Trice, Mary Lindimore, Kim Sanchez, Sandi Massey, Michele Moore, Angela Perea, Mike Miles, Jessica Lopez, Zach Craddock

Board and Council Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order-at 1:05 PM (Mountain time)	Other	1 min.
II. Consent Agenda a. Approval of agenda b. Approval of minutes for 5 June 2021-motion made by Lindimore, second by Trice, all approved	Systems and Processes	1 min.
III. Executive Session to discuss personnel changes and leadership teams for the 2021-2022 school year: Motion by Miller, 2 nd by Sanchez, all approved. Entered executive session at 1:08 PM. Miller motioned to exit executive session, second by Lindimore, all approved. Left executive session at 1:19 PM	Personnel	15 min.
IV. 2021-2022 TFS Action Plan review-Mr. Miles discussed the Network Action plan and specifically focused on the Key Actions for this academic year.	Operations: Instruction and achievement	10 min.
V. Update and brief: Quality of instruction- Zach Craddock and Mr. Miles proved the board with a short overview on instructional quality, areas of concern and on-going coaching.	Operations: Instruction and achievement	10 min.

<p>VI. Update and briefs: Fifth Quarter; enrollment; staff recruitment; operations, health and safety (includes Texas schools)- Mr. Miles gave the board specific information on the operational areas and events that occurred over the summer. Summer school went well at the four campuses. Enrollment is looking good at most sites; AAL is a little down. Staffing is completed and very few vacancies exist Network wide. Health and Safety protocols have been communicated to staff and Network staff consistently work with local health departments on reporting issues as required. The Network will be expanding by two positions; Grants Manager and Operations Manager.</p>	<p>Management and operations</p>	<p>15 min.</p>
<p>VII. Update: Budget and Finance-Angela Perea provided the Board with a short budget update. The budget looks sound is benefiting from ESSER III funding.</p>	<p>Budget and Finance</p>	<p>10 min.</p>
<p>VIII. Update: Grants; expansion planning-Mr. Miles briefed the board on grant expansion and specifically discussed recent grants awarded to schools across the Network. Grant management is currently happening with four authorizers and in two states, which requires extensive planning and coordination. ESSER III dollars have been received and the Network is complying with budgeting and compliance regulations. Michele Moore discussed the expansion planning currently underway and discussions are in place with Edgewood ISD (TX), Midland ISD (TX), and North Las Vegas (NV).</p>	<p>Strategic planning</p>	<p>10 min.</p>
<p>IX. Review Board reporting schedule-Mr. Miles reviewed the draft board reporting schedule with topics and dates.</p>	<p>Board operations</p>	<p>5 min.</p>
<p>X. Adjourn-motion to adjourn by Miller, second by Lindimore, all approved. Meeting adjourned at 2:19</p>	<p>Other</p>	<p>1 min.</p>

10:00 a.m. to 11:30 a.m. – Zoom Meeting

<https://zoom.us/j/96269168865>

Board Minutes		
Agenda Item	Time Use Tracker	Estimated Time
10:00 am: Call to Order by Mrs. Sward Miller. Attendees: Miles, Craddock, Perea, Massey, Lindimore, Lopez, Sward-Miller, Trice, Sanchez and Mills. Also, Mr. Ryan Marks from CSI.	Other	1 min.
10:00 am: Public Comments -- none	Synergy and Teamwork	required by law
10:03 am: Consent Agenda <ul style="list-style-type: none"> a. Motion to approve the agenda, all voted to approve. b. Motion to approve the 19 August 2021 minutes, all voted to approve. 	Systems and Processes	1 min.
10:05 am: CSI presentation on charter renewal provided by Mr. Miles. Ryan Marks provided an overview of the process.	Authorizer	10 min.
10:10 am: Update on instruction (successes and areas for improvement) provided by Mr. Miles. There was an extended discussion regarding COVID Protocols.	Performance outcomes	10 min.
10:28 am: Update on health and safety by Mr. Miles. All TFS have a mask mandate in place, including Texas.	Management and operations	5 min.
10:35 am: Update on enrollment, operations, and facilities provided by Mr. Miles. Generally, enrollment continues to grow. Coperni 2 is growing but not meeting enrollment goals. Some network schools in Texas are nearing facility capacity.	Management and operations	10 min.
10:40 am: Update on budgets provided by Mr. Miles. Generally TFS's is on budget and schedule. There are risks regarding undesignated grant contributions. There is the potential federal funds but these are not included in the budget. Mr. Miles has a budget distribution plan in mind.	Finance	10 min.

10:50 am: CEO and Executive Director performance goals discussion. Move to vote to approve, all voted to approve.	Performance outcomes	10 min.
11:05 am: Executive session on personnel matters. There was a productive discussion regarding personnel matters.	Personnel	10 min.
11:35 am: Mr. Miles discussed a potential collaboration with St. Mary's High School in Colorado Springs. Discuss future times for Board meetings and dates for Board trip to Odessa/Midland. Discussion was had on TFS Board travelling to Texas to observe TFS-Texas schools. Tentative dates were set	Synergy and Teamwork	15 min.
12:02 pm: Meeting was adjourned	Other	1 min.